



UNITED STATES OF AMERICA  
FEDERAL LABOR RELATIONS AUTHORITY

PETITION

Date Filed

FOR FLRA USE ONLY

Case No.

See instructions on the back of this form. Attach additional sheets if needed, numbered according to the item to which they pertain. By signing the petition form, a labor organization/petitioner certifies it has submitted to the agency or activity and to the Department of Labor a roster of its officers and representatives, a copy of its constitution and by-laws, and a statement of its objectives.

1. Clear and concise statement of the purpose of the petition and the issues raised by the petition.

2. Description of the unit(s):

Included:

Excluded:

3. Approximate number of employees in the unit(s) affected by issues raised in the petition.

Currently:

Proposed:

4. If seeking an election, the petition is supported by:

\_\_\_ a showing of interest of not less than 30%

5. **PETITIONER** (full name of person, labor organization, or agency)

Address (Street, Number, City, State, & ZIP Code)

Petitioner Contact (Name and Title)

Telephone No.

Cell No.

Fax No.

Email Address

Petitioner Contact Address (if different than above)

6. **AGENCY:** Name of Agency affected by the petition (add attachment if more than one agency). Skip this section if same as Petitioner.

Address (Street, Number, City, State, & ZIP Code)

Agency Contact (Name and Title)

Telephone No.

Cell No.

Fax No.

Email Address

Agency Contact Address (if different than above)

7. **LABOR ORGANIZATION:** Name of Labor Organization affected by the petition (include local no. and affiliation, add attachment if more than one labor organization). Skip this section if same as Petitioner.

Address (Street, Number, City, State, & ZIP Code)

Labor Organization Contact (Name and Title)

Telephone No.

Cell No.

Fax No.

Email Address

Labor Organization Contact Address (if different than above)

8a. Date(s) of Recognition/Certification (ex. 01/30/2000) of any unit(s) affected by issues raised in the petition.

8b. Expiration of Current Agreement(s) (ex. 01/30/2000) covering any unit(s) affected by issues raised in the petition.

9. I declare that I have read this petition and that the statements in it are true to the best of my knowledge and belief. I understand that making willfully false statements can be punished by fine and imprisonment, 18 U.S.C. 1001. This petition was served on all parties known to be affected by issues raised in this petition.

\_\_\_\_\_  
Type or Print Your Name and Title

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Date

**OVERVIEW:** Use this form to file a petition pursuant to Sections 7111, 7112 and 7115 of the Federal Service Labor-Management Relations Statute. You are encouraged to file a petition electronically using the eFiling system on the Federal Labor Relations Authority's (FLRA) website, [www.flra.gov](http://www.flra.gov). Please only submit your petition once using one filing method (eFile, fax, or mail). You must file your petition with the appropriate FLRA Regional Office. Visit [www.flra.gov](http://www.flra.gov) for the locations and contact information for the Regional Office nearest to you.

Submit your petition along with a statement of any relevant facts not contained in the petition and a copy of all relevant correspondence relating to matters raised by the petition. If additional space is needed in the form, you may attach additional sheets numbered according to the item to which they pertain. **You must file with any petition seeking an election or determination for dues allotment a showing of interest and alphabetical list of names constituting the showing.** Do not provide a copy of the showing of interest and alphabetical list of names to any other party. You must serve a copy of the petition and accompanying materials (except the showing of interest and list of names) on all affected parties. After your initial filing, do not submit additional documents until you have a case number to reference. Refer to the Rules and Regulations of the Federal Labor Relations Authority (FLRA), Part 2422 of 5 C.F.R., for additional information on how to file a petition.

**PURPOSE OF THE PETITION AND STANDING TO FILE:**

(A) Only a labor organization may file a petition to request: (1) an election to determine if employees in an appropriate unit wish to be represented for the purpose of collective bargaining by an exclusive representative, and/or (2) a determination of eligibility for dues allotment in an appropriate unit without an exclusive representative.

(B) Only an individual may file a petition to request an election to determine if employees in a unit no longer wish to be represented for the purpose of collective bargaining by an exclusive representative. You must submit with the petition a showing of interest or evidence of membership, as appropriate.

(C) An agency or a labor organization, or an agency and a labor organization jointly, may file a petition:

(1) to clarify and/or amend:

(i) a recognition or certification then in effect (for example, to change the name or affiliation of the recognized or certified exclusive representative or the name of the agency; or to resolve questions related to the eligibility of employees for inclusion in the unit); and/or

(ii) any other matter relating to representation (for example, to resolve representation questions related to a reorganization or realignment of agency operations or issues related to the majority status of the currently recognized or certified labor organization); or

(2) to consolidate two or more units, with or without an election, in an agency and for which a labor organization is the exclusive representative.

**LINE BY LINE INSTRUCTIONS:**

1. Provide a clear and concise statement of the purpose of the petition, the issues raised, and the results the petitioner seeks.

2. Describe the unit(s) affected by issues raised in the petition. If the petitioner is seeking an election to determine the exclusive representative of an appropriate unit of employees and/or a determination for dues allotment, the description should include the geographic location and classifications of the employees sought to be included in, or sought to be excluded from, the unit. If the petitioner is seeking an election to determine if employees no longer wish to be represented for purposes of collective bargaining by an exclusive representative or to clarify, amend or consolidate existing units, the petitioner should provide a description of the existing certification(s) or recognition(s). If more than one unit is affected, attach additional sheets.

3. State the approximate number of employees in the existing unit or the unit claimed to be appropriate; in a clarification or amendment, state the approximate number of employees in the units affected by issues raised in the petition.

4. State whether a petition seeking an election is accompanied by a showing of interest of 30% of the employees in the unit claimed to be appropriate.

5. Provide the name, mailing address and other requested information for the petitioner and the contact person. If a labor organization petitioner is affiliated with a national organization, provide the local designation and the national affiliation. If an activity or agency is affiliated with an executive department, provide the name of the department.

6. Provide the name, mailing address, and other requested information for each activity or agency, other than the petitioner, affected by issues raised in the petition. If an activity or agency is affiliated with an executive department, provide the name of the department.

7. Provide the name, mailing address, and other requested information for each labor organization, other than the petitioner, affected by issues raised in the petition. If a labor organization is affiliated with a national organization, provide the local designation and the national affiliation.

8. If the labor organization(s) named in #7 is an exclusive representative of any of the employees affected by issues raised in the petition, provide the date(s) of the recognition or certification and the date(s) any collective bargaining agreement covering the unit(s) will expire, or the most recent agreement did expire, if known.

9. Type or print the name and title of the person filing the petition. The person filing the petition must also sign and date the petition.